

Mayor Kilpatrick called the Agenda Meeting to order at 7:35 PM followed by a salute to the flag.

- **STATEMENT OF NOTICE OF PUBLICATION**

Municipal Clerk Morelos announced that this Agenda Session Meeting being held on Monday, April 11, 2022 has been advertised and posted in accordance with Open Public Meetings Act Chapter 231, P.L. 1975 by advertising in the Home News Tribune, notifying the Star Ledger and the Sentinel Publishing Co., posting on the bulletin board, and is on file in her office.

- **ROLL CALL:**

Present: Councilpersons Conti, Dwumfour, Maher, Novak, Onuoha, Roberts

Absent: None

Others Present: Mayor Victoria Kilpatrick
Daniel Frankel, Business Administrator
Denise Biancamano, C.F.O./Treasurer
Jessica Morelos, Municipal Clerk
Edward Washburne, Borough Attorney
Jay Cornell, P.E., Borough Engineer
Nicole Waranowicz, Assistant Municipal Clerk

Others Absent: None

- **OLD BUSINESS: NONE**

- **NEW BUSINESS:**

COMMUNICATIONS & COMMITTEE REPORTS

➤ **ADMINISTRATIVE & FINANCE – Councilwoman Novak**

A) **Minutes & Departmental Reports: NONE**

B) Received **Tax Appeals** from the following:

- 1) Sanae Bouab covering Block 72, Lot 38, 5 Kolb Avenue.
- 2) Arben Bitraj covering Block 292.01, Lot 7, 6 Robert Circle.
- 3) Lana Waked covering Block 447, Lot 11, 4 Elacqua Blvd.
- 4) PJ Development Group, LLC covering Block 277, Lot 9.02, 7089 Highway 35 & 9.
- 5) Gallery Motel, Inc. covering Block 423, Lot 2, 2020 Highway 35.
- 6) A. Afaneh, S. Afaneh, M & T Afaneh covering Block 449.01, Lot 8, 15 Oakwood Drive.
- 7) SAJJ, LLC covering Block 278, Lot 1, 1 Victory Plaza.

- Referred to Tax Counsel.

C) Committee Reports:

- 1) Budget was introduced and Public Hearing will be held on May 9th and the tax increase is 1.5 cents.
- 2) Thanked Joe McCoy and the Boy Scouts for everything they do.

Mayor would like to invite the Boy Scouts to the next meeting to give a presentation of what they do.

➤ **PLANNING & ZONING – Councilman Onuoha**

A) **Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received & Filed:

- 1) Planning Board minutes of February 16, 2022.

- Seconded by Councilwoman Roberts.

B) Application for Temporary Trailer License received from DuPont HD Microsystems to place one (1) Office Trailer on Block 37, Lot 1, 250 Cheesquake Road, Parlin.

- Approved/Resolution.

C) Notice to Adjacent Community/Property Owner -

- 1) Notice of Public Hearing to be held before Sayreville Planning Board on April 20, 2022 for Site Plan Approval for Sayrebrook Veterinary Hospital to permit the building of a storage shed at 1400 Main Street, Block 348.01, Lot 2.

- Seconded by Councilwoman Dwumfour.

D) Committee Reports:

- 1) Progress.

➤ **PUBLIC SAFETY – Councilwoman Dwumfour**

A) **Minutes & Departmental Reports: NONE**

B) Committee Reports:

- 1) HRC will be holding a fun run on May 14th at Kennedy Park.
- 2) Wished everyone a Happy National Telecommunicators Day and Happy National Pet day.

➤ **PUBLIC WORKS – Councilman Conti**

A) **Minutes & Departmental Reports: NONE**

B) Committee Reports:

- 1) Thanked the team for getting the budget that low.
- 2) Thanked BIC, Sayreville Little League, Sayreville AA and the Borough for their events this past weekend.
- 3) Sayreville AA opening day is April 23rd at 10am.

➤ **WATER & SEWER/ENVIRONMENTAL – Councilwoman Roberts**

A) **Minutes & Departmental Reports: NONE**

B) Committee Reports:

- 1) Thanked Council President Maher for inviting her to the Cub Scouts so that they could get their badge by speaking with an elected official.
- 2) Commented on the Easter Egg Hunts, Little League Opening Day, Lions Club and BIC events this past weekend.
- 3) Commented on the tour of the Water Department.
- 4) Congratulated Megan Corby on her essay being selected and hopefully she'll win one of the scholarships.

➤ **RECREATION – Council President Maher**

A) **Minutes & Departmental Reports: NONE**

B) Committee Reports:

- 1) Dolan Street has some new safety features.
- 2) 543 moving violations were issued by the Police Department within in the last month.
- 3) Congratulated Elyse.
- 4) Summer Camp registration opens tomorrow.
- 5) Thanked DPW & Boy Scouts.
- 6) Community Garden.

➤ **MAYOR – Victoria Kilpatrick**

➤ **BUSINESS ADMINISTRATOR – Daniel E. Frankel**

- Admin. & Finance

- 1) Authorization to reappoint Denise Biancamano as CFO effective May 1, 2022.

- Resolution.

- Planning & Zoning

- Public Safety

- 1) Authorization for Sayreville Municipal Alliance to submit a grant application for DMHAS Grant funding for one year in the amount of \$5,000.00.

- Resolution.

- 2) Authorization to execute a five (5) year contract between the Borough of Sayreville and PBA Local #98, effective January 1, 2021 thru December 31, 2025 (Captains).

- Resolution.

- Public Works

- 1) Authorization to appoint Joseph Gottstine as Part-Time Janitor in the Department of Public Works, effective April 18, 2022.

- Approved.

- Recreation

- Water & Sewer

- 1) Authorization to promote Kristy Nolan to Data Entry Operator II in the Water & Sewer Department, effective June 1, 2022.

- Approved.

- 2) Authorization to promote Rosie Caramella to Clerk 3 in the Water & Sewer Department, effective June 1, 2022.

- Approved.

➤ **C.F.O. – Denise Biancamano - None**

➤ **BOROUGH ENGINEER -Jay Cornell - None**

➤ **BOROUGH ATTORNEY - NONE**

➤ **EXECUTIVE SESSION - None**

➤ **PUBLIC PORTION**

Mayor Kilpatrick opened the meeting up to the public for any and all questions or comments.

There were no comments.

Council President Maher made a motion to close the Public Portion. Seconded by Councilwoman Roberts.

Roll Call: Voice Vote, all Ayes.

➤ **ADJOURNMENT**

No further business. **Councilwoman Novak made a motion to adjourn the Agenda Session. Motion was seconded by Councilwoman Roberts.**

Roll Call: Voice Vote, all Ayes.

APRIL 11, 2022
AGENDA MEETING

Time: 7:59 P.M.

Jessica Morelos, RMC
Municipal Clerk

Date Approved: _____